

Regular Meeting of the Milton Public Library Board
Wednesday, 16th November 2022, at 7:00 pm

Mission Statement

The Milton Public Library empowers the community to Read. Learn. Create. Connect.

Minutes

Members: Sarah Marshall (Chair), Councilor Kristina Tesser Derksen, Margaret Warmels, Omer Amin, Matthew Fabian, Councilor Sameera Ali

Staff: Mark Williams, Vito Montesano, (Recorder)

Sarah Marshall (Chair) called the meeting to order at 7:00 pm.

1. Approval of Agenda of October Meeting

That the Milton Public Library Board approve the Agenda of 19th November 2022

Moved by Councillor Ali, Seconded by Omar Amin, Carried

2. Adjournment of October Meeting

3. Approval of Agenda. Note : All items carried forward from October's meeting are italicised.

That the Milton Public Library Board approve the Agenda of 19th November 2022

Moved by Matthew Fabian, Seconded by Councillor Ali, Carried

4. Declaration of Interest: None declared.

5. Welcome & Introductions

5.1 Lakhdeep Dhaliwal, Chief Diversity Officer

5.2 Chris Dorscht, Director, Customer Experience (pre-recorded video)

6. Closed Session for Confidential Items

It was Moved by Margaret Warmels, Seconded by Omer Amin, to move into the Confidential Session at 7:13 pm. Carried

It was Moved by Matthew Fabian, Seconded by Omer Amin, to move out of the Confidential Session at 8:16 pm. Carried

7. Consent Agenda

7.1 Approval of the Minutes of 21st September 2022

7.2 Correspondence

- i. Change org. petition was discussed and shared with the board.

7.3 Accounts (Operating & Capital) for September and October 2022

7.4 Staff Reports

- i. Q3 Patron Feedback Summary
- ii. Q3 Departmental Quarterly report
- iii. All staff meeting two summary

Motion #22-1851

That the Milton Public Library Board approve the Consent Agenda for May, 2022

Moved by Margaret Warmels, Seconded by Councillor Tesser Serksen,, Carried

8. Information Items

8.1 Internet Archive Conference Summary

Williams provided an update on the Internet Archive Conference that he attended

8.2 IFLA presentation summary

Williams updated the Board on the IFLA presentation in which he sat as a panel member with three other chief librarians from across Canada and the United States.

8.3 Kevin Newman and Michael Serapio event

Williams updated the Board about the event with Kevin Newman and Michael Serapio re: grassroots journalism and truthful information is currently being postponed with a tentative January date.

8.4 Federal Grant, Indigenous Art

Williams advised that we have received a federal grant and are working with Grandmother's Voice and Moses Lunham to conduct a large canvas painting for the Beaty Branch.

8.5 Sherwood Branch carpet replacement

Williams updated the Board advising that the carpet at Sherwood Branch will be replaced by the vendor due to faulty installation and expected to be completed early in 2023.

8.6 Ann Cleaves virtual author event summary



Consent Agenda 4.1

Williams provided an update on the virtual author event with Ann Cleeves that occurred on the 31st October 2022 and a commitment from the author to visit in person in 2024 during her next book tour.

8.7 2023 Holiday Closures Schedule

Williams presented the 2023 Holiday Closure Schedule

At this time three board members advised that they can not stay passed 9:30 pm, and that a December date would have to be held to hear the majority of the decision items.

9. Decision Items

9.1 Draft Operating Budget recommendation

Williams presented the draft operating budget to the Board that will be presented at the December Council meeting

Motion #22-1852

That the Milton Public Library Board approve the proposed Draft operating budget in principle.

Moved by *Matthew Fabian*, Seconded by *Omar Amin*, Carried

9.2 Draft 2023 Capital Budget and 10 Year Capital Forecast 2023-2032

Williams presented the draft Capital budget and 10 Year Capital Forecast 2023-2032 to the Board that will be presented at the December Council meeting

Motion #22-1853

That the Milton Public Library Board approve the 2023 Draft Capital Budget and Ten Year Capital Forecast 2022-2032

Moved by *Margaret Warmels*, Seconded by *Councillor Tesser Derksen*, Carried

9.13 Bookmobile funding increase request update

Williams presented the report outlining the request and rationale to increase the bookmobile budget which will be brought to Town Council.

Motion #22-1854

That the Milton Public Library Board approve the updated process for the Bookmobile funding increase request

Moved by Omar Amin, Seconded by Matthew Fabian, Carried

9.15 MPL Board Christmas Acknowledgement

Williams presented the request for the annual MPL Board Christmas Acknowledgement to be put towards a staff holiday party.

Motion #22-1855

That the Milton Public Library Board approve the contribution of monies from the Board Expenses budget for the staff Christmas acknowledgement, in the amount of \$1000.00

Moved by Councillor Ali, Seconded by Matthew Fabian, Carried

7. Reports and Updates

7.1 Chief Librarian's Monthly Report

Williams highlighted some key activities from June to August, including an update on various projects mainly the Hand me Down Project and building the Ukrainian collection for potential newcomers from Ukraine.

7.2 Council Update

No update.

7.3 HR Committee

Board Self-Evaluation process was completed. Initiation had been deferred from the June meeting – staff must assume that it was conducted over the summer.

7.4 Board Advocacy Committee: no update

8. Other Business:

No other business

9. Member Announcements:

9.1 Williams advised the Board about Ann Cleeves' author event on 31st October 2022.

11. Next Meeting Date:

The next meeting will be held on Wednesday, 26th October 2022 at 7:00 pm.

12. Adjournment:

Sarah Marshall moved to adjourn the meeting at 10.23 pm. – carried.

Signed: _____

Sarah Marshall Chair

Milton Public Library Board

Signed: _____

Mark Williams, Chief Librarian

Milton Public Library Board