Additional Meeting of the Milton Public Library
Board Wednesday, 22ⁿᵈ February 2023, at 7:30 pm
Main Library Boardroom

Mission Statement
The Milton Public Library empowers the community to Read. Learn. Create. Connect.

Minutes

Members: Councillor Colin Best, Karen Wolnik, Ragy Sharkawy, Sana Malik, Councillor Sarah Marshall, Sibyl Shen

Regrets: Councillor Rick Malboeuf

Staff: Kanta Kapoor, Chris Dorscht Vito Montesano (Recorder), Andy Scott (Town of Milton arrived at 8:15 pm)

Sarah Marshall called the meeting to order at 7:04 pm.

1. **Approval of Agenda**

That the Milton Public Library Board approve the Agenda of 22nd February 2023 as amended
Moved by *Councillor Colin Best,* **Seconded by** *Sybil Shen* **Carried**

   1.1 – Introduction: All Board Members, Library and Town Staff
   Members introduced themselves along with the staff in attendance as this was the first time the Board and staff met for this term.

2. **Declaration of Interest:** None declared.

3. **Closed Session for Confidential Items**

It was Moved by *Councillor Colin Best***, Seconded by** *Sybil Shen***, to move into the Confidential Session at 7:15 pm. Carried**
It was Moved by *Councillor Colin Best,* **Seconded by** *Karen Wolnik***, to move out of the Confidential Session at 7:47 pm. Carried**

4. Consent Agenda

4.1 Chair/Vice-Chair Elections

In accordance with the Library Bi-Law, Nominations and Elections were held to appoint the Board Chair and Vice-Chair. Sana Malik was appointed Board Chair, and Sibyl Shen was appointed Board Vice-Chair.

4.2 Organization Mission, Vision, Values

As part of the Board Orientation, Kanta Kapoor provided the Board with a review of MPL's Mission, Vision and Values

4.3 Library Org Chart

As part of the Board Orientation, Kanta Kapoor provided the Board with a review of MPL's Organizational Chart and position overview.

4.4 Department Overviews

- **Customer Experience**
  As part of the Board Orientation, Chris Dorscht provided an overview of the Customer Experience department which included areas of responsibility, staff, function and upcoming projects.

- **Employee Experience**
  As part of the Board Orientation, Vito Montesano provided an overview of the Customer Experience department which included areas of responsibility, staff, function and upcoming projects.

- **Support Services**
  As part of the Board Orientation, Kanta Kapoor provided an overview of the Customer Experience department which included areas of responsibility, staff, function and upcoming projects.

4.5 2023 Goals and Objectives

As part of the Board Orientation, Kanta Kapoor provided an overview of the main Goals and Objectives to the Library Board with the formal detailed work plan to be brought forward at a future board meeting

4.6 Board Portal Overview

As part of the Board Orientation, Kanta Kapoor provided an overview of the Board Portal and access information for Board members.

4.7 Current community profile and future growth areas

As part of the Board Orientation, Andy Scott, Director, Strategic Initatives from the Town of Milton provided an overview of the current community profile for the Town of Milton and information on future growth areas and projects that are planned.

5. Other Business

5.1 Presentation by Councillor Colin Best

Councillor Best provided an overview of development in Milton and new development vs proposed development numbers by the Town of Milton

6. Member Announcements

6.1 Councillor Sarah Marshall

Councillor Marshal advised the board that she is participating in the Coldest Night of the Year Walk on Saturday February 25th, 2023 and individuals are welcome to join her team and support the event.

7. Next Meeting Date

The next meeting will be held on Wednesday, 22nd March 2023 at 7:00 pm.

8. Adjournment:

12. Adjournment:

Sana Malik moved to adjourn the meeting at 9:45 pm. – carried.

Signed: _____   Signed: _____
Sana Malik, Chair   *Kanta Kapoor,* Interim Chief Librarian
Milton Public Library Board   Milton Public Library Board