

Regular Meeting of the Milton Public Library Board
Wednesday, 18th January 2023, at 7:30 pm
Main Library Boardroom

Mission Statement

The Milton Public Library empowers the community to Read. Learn. Create. Connect.

Minutes

Members: Councilor Sarah Marshall (Chair), Councilor Kristina Tesser Derksen, Margaret Warmels, Omer Amin, Matthew Fabian,

Regrets: Councilor Sameera Ali

Staff: Vito Montesano, Kanta Kapoor, Chris Dorscht (Recorder)

Sarah Marshall (Chair) called the meeting to order at 7:09 pm.

1. Approval of Agenda

That the Milton Public Library Board approve the Agenda of 18^h January 2023 as amended

Moved by Councillor Derksen, Seconded by Matthew Fabian Carried

2. Declaration of Interest: None declared.

3. Closed Session for Confidential Items

It was Moved by Matthew Fabian, Seconded by Margaret Warmels, to move into the Confidential Session at 7:10 pm. Carried

It was Moved by Omer Amin, Seconded by Margaret Warmels, to move out of the Confidential Session at 7:17 pm. Carried

4. Consent Agenda

4.1 Approval of the Minutes of 16th November & 5th December 2022

4.2 Correspondence

4.3 Staff Reprints

i. Branch Profile Updates

ii. Q4 and Year End Patron Feedback Summary

iii. Q4 Departmental Quarterly Report

Motion #22-1839

That the Milton Public Library Board approve the Consent Agenda for January, 2023

Moved by *Matthew Fabian*, **Seconded by** *Margaret Warmels*, **Carried**

5. Information Items

5.1 No Items

6. Decision Items

6.1 Health and Safety Policy

Motion #22-1847

That the Milton Public Library Board approve the Health & Safety Policy

Moved by *Matthew Fabian*, **Seconded by** *Omar Amin*, **Carried**

6.2 Respect in the Workplace Policy

Motion #22-1847

That the Milton Public Library Board approve the Respect in the Workplace Policy

Moved by *Omar Amin*, **Seconded by** *Councillor Derksen*, **Carried**

7. Reports and Updates

7.1 Chief Librarian's Monthly Report

Kapoor highlighted some key activities from November and December 2022, including the submission of the New Horizon for Seniors Grant for 2023, the Hiring of Branch Managers for the Beaty and Sherwood locations, and the success of coming back in-person Laurier Lecture series.

7.2 Council Update

Councillor Kristina Tesser Derksen reported on Town Council activities for November and December 2022.

7.3 OLA Super Conference Board Attendance

Dorscht asked Councilor Marshall if she will be attending the conference. She sent her regrets.

7.4 HR Committee: No update

7.5 Board Advocacy Committee: no update

8. Other Business:

8.1 Montesano provided each member of the Board with the Public Sector Accounting Standards, requesting the completion of the annual related party disclosure self-declaration statement for the 2022 fiscal year.

8.2 Approval of the 9th January Board meeting minutes.

That the Milton Public Library Board approve the minutes of 9^h January 2023.

Moved by Margaret Warmels, Seconded by Councillor Derksen Carried

9. Member Announcements:

Councillor Marshall thanked the members for eight years of service on the Milton Public Library board.

11. Next Meeting Date:

The next meeting will be held on Wednesday, 22nd March 2023 at 7:00 pm.

12. Adjournment:

Sarah Marshall moved to adjourn the meeting at 7:35 pm. – carried.

Signed: _____

Sarah Marshall, Chair
Milton Public Library Board

Signed: _____

Kanta Kapoor, Interim Chief Librarian
Milton Public Library Board