



Regular Meeting of the Milton Public Library Board
November 27, 2024 at 7:00 PM
Main Boardroom

Mission Statement

The Milton Public Library empowers the community to Read. Learn. Create. Connect.

Minutes

Members: Sana Malik (Chair), Karen Wolnik, Councillor Rick Malboeuf, Councillor Sarah Marshall, Sibyl Shen (Vice-Chair), Councillor Colin Best, Ragy Sharkawy

Staff: Sarah Douglas-Murray, Kanta Kapoor, Chris Dorscht

Guests:

Anand Desai, Monteith Brown Consulting

Glen Cowan, Chief Financial Officer & Treasurer, Town of Milton

Doug Sampano, Commissioner, Community Services, Town of Milton

Janine, Gallagher, Director, Human Resources, Town of Milton

1. Land Acknowledgement

Milton Public Library operates on treaty lands and the traditional territory of the Mississaugas of the Credit First Nation, Neutral, Huron-Wendat and Haudenosaunee people.

As we centre the truth and support reconciliation across Milton, our commitment to provide the highest quality service for all is inspired by First Peoples traditional knowledge, laws, and philosophies

2. Approval of Agenda

Motion #24-1949

That the Milton Public Library Board approve the Agenda of the November 27th Board Meeting

Moved by *Councillor Colin Best*, **Seconded by** *Karen Wolnik*, **Carried**

3. Declaration of Interest: none

4. Consent Agenda

4.1. Approval of the Minutes of October 26, 2024

4.2. Correspondence – Fine Free Libraries



- 4.3. Monthly Operating and Capital Variance Report to October 31
- 4.4. 2025 Closures
- 4.5. 2025 Board Meeting Schedule
- 4.6. CEO & Chief Librarian Report
- 4.7. Bridge Toolkit

Motion #24-1950

That the Milton Public Library Board approve the Consent Agenda for October 16th 2024 Meeting.

Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf, Carried

5. Discussion Items

5.1 MPL Draft Master Plan Update

Sarah Douglas-Murray presented the Town Senior Management Team's feedback on the Draft Master Plan for the Board to review and approve.

Motion #24- 1951

The Milton Public Library Board should receive this Milton Public Library Draft Master Plan Update. November 2024 and provide feedback on the three items outlined for the staff to finalize the Master Plan and present it to the January 15th Board Meeting for approval.

Moved by: Ragy Sharkawy, Seconded by Councillor Colin Best

5.2 Remote Hold Lockers at Milton Sports Centre and Mattamy National Cycling Centre

As directed by the Board in its October meeting, Sarah Douglas-Murray and Kanta Kapoor presented the feasibility study on Book Vending Machines and Hold Lockers, including operating and capital budget requirements.

Motion #24-1952

That the Milton Public Library Board approve a request to Town of Milton Council to include Remote Hold Lockers in the 2025 Capital and Operating Budget, including the following specific items:

- a new capital project with a budget of \$177,815 with funding from

development charges (90%) and the Library Capital Reserve (10%) to purchase Remote Hold Lockers to meet the needs of the growing community;

- an increase in the approved staff complement of the Milton Public Library of 0.3143 FTE in 2025 to support the operational needs of the Remote Hold Lockers;
- an increase to the 2025 operating budget of \$40,860 (\$66,720 in 2026 once fully annualized) to cover the ongoing operating costs associated with the Remote Hold Lockers.

Moved by: Councillor Sarah Marshall, **Seconded by** Councillor Colin Best, **Carried.**

5.3 OLA Super Conference Board Attendance

Sarah Douglas-Murray provided the Board with an overview of the OLA Super conference theme and schedule.

Motion #24-1953

That Karen Wolnik be registered for the OLA Super Conference.

Moved by: Karen Wolnik , **Seconded by** Councillor Colin Best, **Carried.**

5.4 2025 Strategic Pillars and Workplan

Sarah Douglas-Murray presented the Strategic Pillars and 2025 Work Plan Report which includes all Master Plan Recommendations to be undertaken in 2025 and 2026 as well as the associated staff actions to take place in 2025 linking them back to the related Service Areas and Strategic Pillars. The Board was requested to provide any feedback on the workplan.

Motion #24-1954

That the Milton Public Library Board receive the Strategic Pillars and 2025 Work Plan Report;

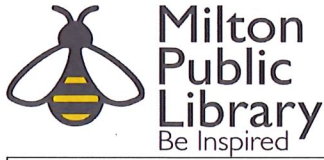
Moved by: Councillor Colin Best, **Seconded by** Ragy Sharkawy, **Carried**

5.5 CEO Performance Evaluation

The motion was passed to initiate the Confidential Session to discuss CEO performance.

Motion #24-1955

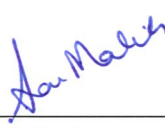
It was **Moved by** Councillor Colin Best. **Seconded by** Councillor Rick Malboeuf, to move into the Confidential Session at 8:45 pm. Carried



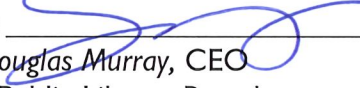
It was Moved by Councillor Colin Best, Seconded by Karen Wolnik, to move out of the Confidential Session at 8:58 pm. Carried

Meeting Adjourned: PM

Next Meeting: January 15, 2025 at 7 PM

Signed: 

Sana Malik, Chair
Milton Public Library Board

Signed: 

Sarah Douglas Murray, CEO
Milton Public Library Board