



Consent Agenda Item 4.1

**Regular Meeting of the Milton Public Library Board
March 19, 2025 at 7:00 PM
Main Boardroom**

Purpose Statement

The Milton Public Library empowers the community to: Read. Learn. Innovate. Connect.

Minutes

Members: Sana Malik, Councillor Colin Best, Councillor Rick Malboeuf, Ragy Sharkawy, Sibyl Shen (Chair), Karen Wolnik

Staff: Sarah Douglas-Murray, Chris Dorscht, Kanta Kapoor, Fajar Parvez

Regrets: Councillor Sarah Marshall

Meeting Commenced at: 7:01pm

1. Approval of Agenda

Motion #25-1973

That the Milton Public Library Board approve the Agenda of the March 19, 2025 Meeting

Moved by Councillor Colin Best, Seconded by Karen Wolnik Carried

2. Declaration of Interest: none

3. Consent Agenda

3.1. Approval of the Minutes of January 15, 2025

3.2. Preliminary 2024 Year End Operating and Capital Report

3.3. Monthly Year End Operating and Capital Report to February 28, 2025

3.4. Contract Award: Supply of Physical Library Materials and All Related Services

3.5. 2025 Fees and Fines

3.6. Integrated Library System (ILS) – Post Launch Report

Motion #25-1974

That the Milton Public Library Board approve the Consent Agenda of the March 19, 2025 Meeting

Moved by *Councillor Colin Best*, **Seconded by** *Karen Wolnik* **Carried**

4. Discussion Items

4.1. 2025 Marketing and Communications Plan

Motion #25-1975

That Milton Public Library receive the attached Marketing and Communications Strategy & Plan 2025 as information.

Moved by *Councillor Colin Best*, **Seconded by** *Councillor Rick Malboeuf* **Carried**

4.2. Policy Review and Updates

Motion #25-1976

That the Milton Public Library Board approve the updates to FN-01 Mission Statement – Updated to FN-01 Vision, Purpose, and Values included as Attachment 1 to this report; and

That the Milton Public Library Board approve the updates to FN -04 Intellectual Freedom included as Attachment 2 to this report; and

That the Milton Public Library Board approve the updates to FN-05 Children's Rights in the library & FN-06 Teens Rights in the Library updated to FN-05 Children's Rights in the Library and Teens Rights in the Library included as Attachment 3 to this report; and

That the Milton Public Library Board approve the updates to OP-07 Public Internet Access included as Attachment 4 to this report; and

That the Milton Public Library Board approve the updates to OP-11 Circulation included as Attachment 5 to this report; and

That the Milton Public Library Board approve the updates to HR-08 Health and Safety included as Attachment 6 to this report

Moved by *Councillor Colin Best*, **Seconded by** *Karen Wolnik* **Carried**

4.3. CEO & Chief Librarian Report

Motion #25-1977

That the Milton Public Library Board receive the CEO & Chief Librarian Report for March 2025

Moved by *Councillor Colin Best*, **Seconded by** *Karen Wolnik* **Carried**

4.4. OLA Super Conference Board Member Bootcamp Update

Motion #25-1978

That the Milton Public Library Board receive the OLA Super Conference Board Member Bootcamp Update

Moved by *Councillor Colin Best*, **Seconded by** *Karen Wolnik* **Carried**

5. Confidential Session

None

6. Reports and Updates

6.1. Committee Updates

Karen Wolnik updated the Board that the committee meet and reviewed the 2025 Work Plan with the CEO.

6.2. Council Updates

Councillor Best updated the Board on two Town updates. 1) Number system established for accessory dwellings and 2) a new 911 system is being implemented.

7. Other Business

Councillor Best asked a question of staff regarding the tariffs and their effect on Library purchases. CEO provided an update that they have received word from industry partners that physical books could be affected by tariffs and the situation is being monitored.


8. Future Meeting and Events

Next Board Meeting: Wednesday May 21, 2025, 7:00 p.m.

Job Fair – April 1
Tea Fest – May 3
Garden Opening – May 10

Meeting Adjourned: 7:58pm

Next Board Meeting: Wednesday May 21, 2025, 7:00 p.m.

Signed: 

Sana Malik, Chair
Milton Public Library Board

Signed: 

Sarah Douglas Murray, CEO
Milton Public Library Board