



**Regular Meeting of the Milton Public Library Board
October 15, 2025 at 7:00 PM
Main Boardroom**

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Innovate. Connect.

Minutes

Members: Councillor Colin Best, Councillor Rick Malboeuf, Councillor Sarah Marshall, Ragy Sharkawy (Virtual), Sibyl Shen (Chair)

Staff: Sarah Douglas-Murray, Chris Dorscht, Kanta Kapoor, Sonia Li (Recorder)

Guest: Janine Gallagher, Director, Human Resources, Town of Milton

Regrets: Sana Malik, Karen Wolnik

Meeting Commenced at 7:01pm

1. Approval of Agenda

Motion #25-1998

That the Milton Public Library Board approve the Agenda of the October 15, 2025 Meeting.

Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried

2. Declaration of Interest: none

3. Confidential Session

The motion was passed to move into Confidential Session.

Motion #25-1999

It was Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best to move into the Confidential Session at 7:03pm. Carried

It was Moved by Councillor Sarah Marshall, Seconded by Councillor Rick Malboeuf to move out of the Confidential Session at 7:31pm. Carried

Confidential Session to discuss the Confidential Agenda Item as the items will include discussion on:

- Labour Relations or Employee Negotiations

3.1. Confidential Item – Employee Engagement Survey

Motion #25-2000

That Milton Public Library Board receive the report entitled “2025 Staff Survey Results” for information.

Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried

4. Consent Agenda

4.1. Approval of the Minutes of September 17, 2025

4.2. 2025 September YTD Operating and Capital Variance Report

4.3. 2026 Board Meeting Scheduled

4.4. 2026 Closures and Holidays

4.5. Departmental Quarterly Report – Q3

4.6. CEO & Chief Librarian Report

Motion #25-2001

That the Milton Public Library Board approve the revised 2026 Board Meeting Schedule with proposed meeting dates; and

That the Milton Public Library Board approve the Consent Agenda of the October 15, 2025 Meeting.

Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried

5. Discussion Items

5.1. 2026 Operating Budget and 10-Year Capital Forecast

Motion #25-2002

That the Milton Public Library Board receives the 2026 Operating Budget and 10-Year Capital Forecast Report; and

That the Milton Public Library Board endorses the draft gross operating budget of

\$6,892,660 for 2026 (\$6,658,971 net), and that the Mayor of the Town of Milton and Milton Council be requested to consider the budget request as part of the Town's 2026 Budget process; and

That the Milton Public Library Board endorses the proposed capital budget of \$1,392,156 for 2026, and that the Mayor of the Town of Milton and Milton Council be requested to consider the budget request as part of the Town's 2026 Budget process; and

That the Milton Public Library Board endorses the draft capital forecast budget of \$13,500,663 for 2027-2035, and that the Mayor of the Town of Milton and Milton Council be requested to consider the forecast as part of the Town's 2026 Budget process.

Moved by Councillor Sarah Marshall Seconded by Councillor Rick Malboeuf Carried

5.2. Collection Development Strategy

Motion #25-2003

That the Milton Public Library Board receive the Milton Public Library Collection Development Strategy report; and

That the Milton Public Library Collection Development Strategy 2026–2029 be approved.

Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried

5.3. Bridge 2023-2024 Report – Impact of Technology Services in Ontario Public Libraries

Motion #25-2004

That the Milton Public Library Board receives Bridge 2023-2024 Report- Impact of Technology Services in Ontario Public Libraries report.

Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried

6. Reports and Updates

6.1. Committee Updates

- The HR committee meeting originally scheduled for November 6th, 2025, will be rescheduled due to a scheduling conflict.

6.2. Council Updates

- The new councilor for Ward I Area was officially sworn in.

- At the November 3rd, 2025 Council Meeting Council will discuss five planning applications totaling 4,100 homes.

7. Other Business: none

8. Future Meeting and Events

Next Board Meeting: Wednesday November 19, 2025

Indigenous Veterans Day – Friday, November 7

In Conversation with David A. Robertson – Monday, November 10

Board Meeting –Wednesday November 19

Council Budget Workshop – Monday November 24

Council Budget Committee – Monday December 1 & Tuesday December 2

9. Adjournment

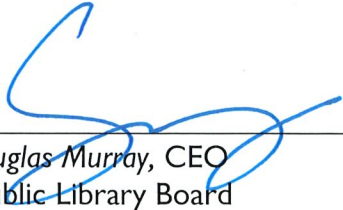
Meeting Adjourned: 8:12pm

Motion #25-2005

That Milton Public Library Board approve the adjournment of the October 15, 2025 meeting.

Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried

Signed: Sana Malik
Sana Malik, Chair
Milton Public Library Board

Signed: 
Sarah Douglas Murray, CEO
Milton Public Library Board