



**Regular Meeting of the Milton Public Library Board  
September 17, 2025 at 7:00 PM  
Main Boardroom**

**Mission Statement**

*The Milton Public Library empowers the community to: Read. Learn. Innovate. Connect.*

**Minutes**

**Members:** Sana Malik (Chair), Councillor Colin Best, Councillor Rick Malboeuf, Councillor Sarah Marshall, Ragy Sharkawy, Sibyl Shen, Karen Wolnik

**Staff:** Sarah Douglas-Murray, Chris Dorscht, Kanta Kapoor, Sonia Li (Recorder)

**Regrets:** Ragy Sharkawy

Meeting Commenced at 7:00pm

**1. Approval of Agenda**

**Motion #25-1991**

**That the Milton Public Library Board approve the Agenda of the September 17, 2025 Meeting.**

**Moved by Sana Malik, Seconded by Councillor Colin Best Carried**

**2. Declaration of Interest:** none

**3. Consent Agenda**

- 3.1. Approval of the Minutes of June 18, 2025
- 3.2. Approval of the Minutes of July 24, 2025 – Special Meeting
- 3.3. 2025 August YTD Operating and Capital Variance Report
- 3.4. Departmental Quarterly Report – Q2
- 3.5. 2025 Work Plan Update – Q3

**Motion #25-1992**

**That the Milton Public Library Board approve the Consent Agenda of the September 17, 2025 Meeting.**

**Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried**

#### 4. Discussion Items

##### 4.1. 2026 Preliminary Operating Budget and 10-Year Capital Forecast

**Motion #25-1993**

**That the Milton Public Library Board receives the 2026 Preliminary Operating Budget and 10-Year Capital Forecast Report.**

**That the Milton Public Library Board directs staff to continue to work with the Town of Milton to finalize the 2026 Preliminary Operating Budget as presented today, and to bring a finalized Operating Budget submission to the October 15, 2025 Board Meeting for final approval by the MPL Board.**

**That the Milton Public Library Board directs staff to submit the 10-Year Capital Forecast as presented to the Town of Milton and to bring a finalized Capital Budget submission to the October 15, 2025 Board Meeting for final approval by the MPL Board.**

**Moved by *Sana Malik*, Seconded by *Sibyl Shen* Carried**

##### 4.2. Town of Milton Asset Management Plan

**Motion #25-1994**

**That the Milton Public Library Board receives the Town of Milton Corporate Asset Management Plan 2025 report for information.**

**Moved by *Sana Malik*, Seconded by *Sibyl Shen* Carried**

##### 4.3. CEO & Chief Librarian Report

**Motion #25-1995**

**That Milton Public Library Board receives the CEO & Chief Librarian Monthly Report for September 2025.**

**Moved by *Councillor Sarah Marshall*, Seconded by *Councillor Colin Best* Carried**

#### 5. Confidential Session

The motion was passed to initiate the Confidential Session.

**Motion #25-1996**

**Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best to move into the Confidential Session at 7:35pm. Carried**

**It was Moved by Councillor Colin Best Seconded by Councillor Rick Malboeuf to move out of the Confidential Session at 7: 47pm. Carried**

Confidential Session to discuss the Confidential Agenda Item as the items will include discussion on:

- The security of property of MPL;
- Sensitive personal matters about an identifiable individual, including Board Members;
- Litigation or potential litigation affecting MPL and/or the Board

5.1. Confidential Item - Fraudulent Account Activity

**Motion #25-1997**

**That Milton Public Library Board receives the Fraudulent Account Activity & Theft report.**

**That staff be directed to initiate the recommendations outlined in this report.**

**Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried**

## 6. Reports and Updates

### 6.1. Committee Updates

- Finance committee has completed review of the 2026 Preliminary Operating Budget and 10-year Capital Forecast in July and September.
- HR committee has completed the performance review for CEO/Chief Librarian and the result will be circulated to the Milton Public Library Board. The next review is scheduled on November 6<sup>th</sup>, 2025 and the result will be circulated on the November Board Meeting for approval.

### 6.2. Council Updates

Councilor Sarah Marshall updated that the Town of Milton Council has made the 2026 Budget call with a local residential property tax increase of 7.94% and total blended tax rate increase of 5.20% including the regional and education portions of the levy.

Councillor Colin Best updated several items as listed below:

- Ward I By-election: advance voting will take place on Sep 19<sup>th</sup> and Sep 20<sup>th</sup> and election day will be held on October 6<sup>th</sup>.
- November Council meeting will be discussing a new MPO about construction on Highway 401 and a proposal for a new property development project of 63 units.

**7. Other Business: none**

**8. Future Meeting and Events**

Next Board Meeting: Wednesday October 15, 2025

One Book One Milton: October 8, 2025

Conversation with David A. Robertson: November 10, 2025

**9. Adjournment**

Meeting Adjourned: 7:54pm

**Signed:** Sana Malik  
Sana Malik, Chair  
Milton Public Library Board

**Signed:**   
Sarah Douglas Murray, CEO  
Milton Public Library Board