



**Consent Agenda Item 5.1**

**Regular Meeting of the Milton Public Library Board  
January 21, 2026 at 7:00 PM  
Main Boardroom**

**Mission Statement**

*The Milton Public Library empowers the community to: Read. Learn. Innovate. Connect.*

**Minutes**

**Members:** Sana Malik, Councillor Colin Best, Councillor Rick Malboeuf, Councillor Sarah Marshall, Ragy Sharkawy, Sibyl Shen, Karen Wolnik

**Staff:** Sarah Douglas-Murray, Chris Dorscht, Kanta Kapoor, Sonia Li (Recorder)

**Guest:** Glen Cowan, CFO and Treasurer, Town of Milton (Virtual)  
Janine Gallagher, Director, Human Resources, Town of Milton  
Monica Nowak, Manager Human Resources, Town of Milton

Meeting Commenced at 7:01m

**1. Approval of Agenda**

**Motion #26-2017**

**That the Milton Public Library Board approve the Agenda of the January 21, 2026 Meeting.**

**Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried**

**2. Declaration of Interest: none**

**3. Chair/Vice Chair Election**

**Motion #26-2018**

**That the Milton Public Library Board Elects Sana Malik Chair of the MPL Board for 2026; and**

**That the Milton Public Library Board Elects Sibyl Shen Vice Chair of the MPL Board for 2026.**

**Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried**

#### 4. Confidential Session

The motion was passed to move into Confidential Session.

**Motion #26-2019**

**It was Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf to move into the Confidential Session at 7:02pm, held by the Director of Human Resources, Town of Milton. Carried**

**It was Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf to move out of the Confidential Session at 7: 06pm. Carried**

Confidential Session to discuss:

- sensitive personal matters about an identifiable individual, including Board members;
- labour relations or employee negotiations

Confidential Reports Circulated under Separate Cover

##### 4.1. Confidential Item – CEO 2026 Goals

**Motion #26-2020**

**That Milton Public Library Board receive and approve the CEO 2026 Goals.**

**Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried**

##### 4.2. HR Update Report

**Motion #26-2021**

**That Milton Public Library Board receive the HR Update Report.**

**Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried**

#### 5. Consent Agenda

5.1. Approval of the Minutes of November 19, 2025

5.2. 2025 Preliminary Year-end Operating and Capital Variance Report

5.3. 2026 Approved Operating and Capital Budget

5.4. 2026 Cost of Living Increases

- 5.5. Departmental Quarterly Report – Q4 and 2025 Year-end
- 5.6. 2025 Annual Partnership and Stakeholder Report
- 5.7. Annual Health and Safety and Harassment Policy Review
- 5.8. ILS Database Account Management 2026
- 5.9. CEO & Chief Librarian Report

**Motion #26-2022**  
**That the Milton Public Library Board approve the Consent Agenda of the January 21, 2026 Meeting.**

**Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried**

## 6. Discussion Items

- 6.1. 2026 HR Activities

**Motion #26-2023**  
**That the MPL Board receive the 2026 Planned HR Activities report for information.**

**Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried**

- 6.2. Beaty Renovations Update

**Motion #26-2024**  
**That Milton Public Library Board receive the report entitled “Beaty Branch Renovation Project Update” for information.**

**Moved by Councillor Sarah Marshall, Seconded by Councillor Rick Malboeuf Carried**

- 6.3. 2026 Fees and Fines Report

**Motion #26-2025**  
**That Milton Public Library Board approve the recommendations outlined in the 2026 Fines & Fees Report.**

**Moved by Councillor Colin Best, Seconded by Councillor Sarah Marshall Carried**

- 6.4. Diversity Audit – Physical Collection

**Motion #26-2026**

**That the Milton Public Library Board receive the Diversity Audit report for information and endorse the continued integration of diversity benchmarks into collection development practices, ensuring MPL's collections reflect the community's evolving demographics and values.**

**Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried**

6.5. Development Charges Background Study Update

**Motion #26-2027**

**That the Milton Public Library Board receives the Development Charges Background Study Update report.**

**Moved by Councillor Colin Best, Seconded by Councillor Rick Malboeuf Carried**

6.6. MPL Strategic Goals and Work Plan

**Motion #26-2028**

**That the Milton Public Library (MPL) Board endorse the 2026 Work Plan.**

**Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried**

**7. Reports and Updates**

6.1 Committee Updates:

The CEO Performance review has been completed and documentation have been submitted to HR.

6.2 Council Updates:

- The new Official plan to 2051 is expected to move to the next stage and be approved by Council in June 2026, and then will be submitted to the Province.
- At Monday's Council meeting, members will review a rezoning application for the Education Village, including the proposed food store component.

**8. Other Business: none**

**9. Future Meeting and Events**

Board Workshop: Wednesday February 18, 2026

OLA Super Conference – January 28 – 31<sup>st</sup>, 2026


OLA Board Member Bootcamp – Saturday January 31<sup>st</sup>, 2026  
MPL Partnership Appreciation Afternoon – Monday February 9, 2026


**10. Adjournment**

Meeting Adjourned: 7:41 pm

**Motion #26-2029**  
**That Milton Public Library Board approve the adjournment of the January 21, 2026 meeting.**

**Moved by** *Councillor Sarah Marshall*, **Seconded by** *Councillor Rick Malboeuf* **Carried**

**Signed:**   
Sana Malik, Chair  
Milton Public Library Board

**Signed:**   
Sarah Douglas Murray, CEO  
Milton Public Library Board