



Consent Agenda Item 6.1

**Regular Meeting of the Milton Public Library Board
November 19, 2025 at 7:00 PM
Main Boardroom**

Mission Statement

The Milton Public Library empowers the community to: Read. Learn. Innovate. Connect.

Minutes

Members: Sana Malik (Virtual), Councillor Colin Best, Councillor Rick Malboeuf, Councillor Sarah Marshall, Ragy Sharkawy (Virtual), Karen Wolnik (Chair)

Staff: Sarah Douglas-Murray, Chris Dorscht, Kanta Kapoor, Sonia Li (Recorder)

Guest: Janine Gallagher, Director, Human Resources, Town of Milton
Carrie Sharpin, Practice Manager, Ward & Uptigrove Human Resources Solutions (Virtual)

Regrets: Sibyl Shen

Meeting Commenced at 7:00pm

1. Approval of Agenda

Motion #25-2006

That the Milton Public Library Board approve the Agenda of the November 19, 2025 Meeting.

Moved by Councillor Colin Best, Seconded by Councillor Sarah Marshall Carried

2. Declaration of Interest: none

3. Confidential Session

The motion was passed to initiate the Confidential Session.

Confidential Session to discuss the Confidential Agenda Item as the items will include discussion on:

- Personal matters about an identifiable individual;
- Labour Relations or Employee Negotiations

Motion #25-2007

It was Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best to move into the Confidential Session at 7:02pm, held by the Director of Human Resources, Town of Milton. Carried

It was Moved by Councillor Sarah Marshall, Seconded by Councillor Rick Malboeuf to move out of the Confidential Session at 7: 32pm. Carried

3.1. Confidential Item – CEO Evaluation

Motion #25-2008

That Milton Public Library Board approve the CEO Performance Review report.

Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried

3.2. Confidential Item – Non-Union Compensation Review and related HR Policy Updates

Motion #25-2009

That Milton Public Library Board approve the recommendations outlined in the Non-Union Compensation Review report.

Moved by Councillor Colin Best, Seconded by Councillor Sarah Marshall Carried

4. Consent Agenda

4.1. Approval of the Minutes of October 15, 2025

4.2. 2025 October YTD Operating and Capital Variance Report

4.3. Annual Patron Survey Results 2025

4.4. CEO & Chief Librarian Report

Motion #25-2010

That the Milton Public Library Board approve the Consent Agenda of the November 19, 2025 Meeting.

Moved by Councillor Sarah Marshall, Seconded by Councillor Colin Best Carried

5. Discussion Items

5.1. 2026 Budget Update

Motion #25-2011

That the Milton Public Library Board receives the 2026 Budget Update report.

Moved by *Councillor Sarah Marshall* **Seconded by** *Councillor Rick Malboeuf* **Carried**

5.2. 2024 Ontario Public Library Statistics – Comparator Libraries Comparison

Motion #25-2012

That the Milton Public Library Board receives 2024 Ontario Library Statistics – Comparator Libraries report.

Moved by *Councillor Colin Best*, **Seconded by** *Councillor Rick Malboeuf* **Carried**

5.3. Digital Strategy and Technology Roadmap 2025-2029

Motion #25-2013

That the Milton Public Library Board receive the Digital Strategy and Technology Roadmap report; and

That the Milton Public Library Digital Strategy and Technology Roadmap 2025–2029 be approved.

Moved by *Councillor Sarah Marshall*, **Seconded by** *Councillor Colin Best* **Carried**

5.4. Circulation Policy (OP-11)

Motion #25-2014

That Milton Public Library approve the revised “Circulation Policy (OP-11)” as presented.

Moved by *Councillor Rick Malboeuf*, **Seconded by** *Councillor Colin Best* **Carried**

5.5. 2026 Work Plan Draft

Motion #25-2015

That the Milton Public Library Board receives the 2026 Work Plan Draft.

Moved by *Councillor Rick Malboeuf*, **Seconded by** *Councillor Sarah Marshall* **Carried**

6. Reports and Updates

6.1 Committee Updates: None

6.2 Council Updates: None

7. Other Business: none

8. Future Meeting and Events

Next Board Meeting: Wednesday January 21, 2026

Council Budget Workshop – Monday November 24

Council Budget Committee – Monday December 1 & Tuesday December 2

OLA Super Conference – January 28 – 31st, 2026

OLA Board Member Bootcamp – Saturday January 31st, 2026

9. Adjournment

Meeting Adjourned: 8:24pm

Motion #25-2016

That Milton Public Library Board approve the adjournment of the November 19, 2025 meeting.

Moved by *Councillor Rick Malboeuf*, **Seconded by** *Councillor Sarah Marshall* **Carried**

Signed: _____

Sana Malik
Sana Malik, Chair
Milton Public Library Board

Signed: _____

Sarah Douglas Murray
Sarah Douglas Murray, CEO
Milton Public Library Board